



**CODE OF CONDUCT MONITORING COMMITTEE  
MINUTES OF MEETING**

Date: 25/9/2018

Date: 24/9/2018

Venue: Principal's chamber

Attendees:

1. Dr. Anitha G. Bhat, Chairperson *Anitha G. Bhat*
2. Prof. Pratijna Suhasini G. R, Secretary *Pratijna*
3. Prof. Geethalakshmi I. P, Teaching staff representative *Geetha*
4. Mr. Ishwara Bhat S, Non-teaching staff representative *Ishwara*
5. Mr. Vijeesh Kumar, Member *Vijeesh*

Meeting was chaired by Dr. Anitha G. Bhat in the presence of committee members.

Agenda of the meeting:

1. Responsibilities of code of conduct monitoring committee.
2. Discussion on implementation of proactive measures.
3. Identification of areas of improvement.

Minutes of meeting:

- Dr. Anitha G. Bhat, briefed the roles and responsibilities of the code of conduct monitoring committee and informed that committee is responsible for overseeing the implementation and adherence to the code of conduct with in the institution.
- Discussion on implementation of proactive measures was held. Committee explored various proactive measures that could be implemented to prevent code of conduct violations. Decision of engaging students in community service activities to foster positive behavior was taken.
- Members discussed the areas of improvement and decided to enhance the awareness among students and staff regarding code of conduct

Action taken report:

- Awareness was given to the students on code of conduct by senior students.
- Students are made to take part in a greater number of NSS activities to foster positivity on them.

*Anitha G. Bhat*  
**PRINCIPAL**  
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Neermarga, MANGALORE - 575 029



**CODE OF CONDUCT MONITORING COMMITTEE**  
**Minutes of Meeting**

Date: 11/10/2019

Date: 10/10/2019

Venue: Principal's chamber

Attendees:

1. Dr. Anitha G. Bhat, Chairperson *Anitha G. Bhat*
2. Prof. Pratijna Suhasini G. R, Secretary
3. Prof. Geethalakshmi I. P, Teaching staff representative
4. Mr. Ishwara Bhat S, Non-teaching staff representative
5. Mr. Vijeesh Kumar, Member *Vijeesh*

Meeting was chaired by Dr. Anitha G. Bhat in the presence of members of the committee members.

Agenda of the meeting:

1. Review of existing code of conduct
2. Identification of areas for improvement
3. Awareness on code of conduct for students
4. Updates on code of conduct violations and disciplinary actions

Minutes of meeting:

- Members reviewed the existing code of conduct for staff and students and unanimously approved with no amendments.
- Chairperson suggested to give awareness on code of conduct for students during orientation programme in the beginning of academic year.
- The committee discussed recent code of conduct violations reported in the institution and the disciplinary actions carried out. The chairperson expressed the satisfaction with the manner in which the cases were handled.

Action taken report:

- Code of conduct was explained for the newly admitted students during orientation programme

*Anitha G. Bhat*  
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**CODE OF CONDUCT MONITORING COMMITTEE  
MINUTES OF MEETING**

Date: 21/11/2020

Date: 20/11/2020

Venue: Principal's chamber

Attendees:

1. Dr. Anitha G. Bhat, Chairperson *Anitha G. Bhat*
2. Dr. Moideen Nafseer T.A, Vice chairperson *Moideen*
3. Prof. Pratijna Suhasini G.R, Secretary *Pratijna*
4. Prof. Geethalakshmi I.P, Teaching staff representative *Geetha*
5. Mr. Ramesh Nayak M, Nonteaching staff representative *Ramesh*
6. Mr. Vijeesh Kumar, Member *Vijeesh*

Meeting was chaired by Dr. Anitha G. Bhat in the presence of members of the committee members.

Agenda of the meeting:

- Review of previous year's performance of the committee
- Development of policies and procedures
- Following the COVID-19 protocol
- Modification in the class timings

Minutes of meeting:

- Committee reviewed the previous year performance and satisfied by the disciplinary measures taken during the violation of code of conduct.
- Chairperson suggested to develop proper policies and procedures for the committee to bring more clarity in action.
- Dr. Moideen Nafseer T.A instructed the members to strictly monitor the implementation of COVID-19 protocol within the campus.
- Prof. Pratijna Suhasini G. R, Principal proposed the need to modify the class timings to provide more library and sports classes to the students.

Action taken report:

- Policy documents of committee was prepared.
- Class starting time is changed from 9.30am to 9.15am and lunch break is reduced 45 minutes.

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**CODE OF CONDUCT MONITORING COMMITTEE  
MINUTES OF MEETING**

Date: 30/10/2021

Date: 29/10/2021

Venue: Principal's chamber

Attendees:

1. Dr. Anitha G. Bhat, Chairperson *Anitha G. Bhat*
2. Dr. Moideen Nafseer T.A, Vice chairperson *Moideen*
3. Prof. Pratijna Suhasini G.R, Secretary *Pratijna*
4. Prof. Geethalakshmi I.P, Teaching staff representative *Geetha*
5. Mr. Ramesh Nayak M, Non-teaching staff representative *Ramesh*
6. Mr. Vijeesh Kumar, Member *Vijeesh*

Meeting was chaired by Dr. Anitha G. Bhat in the presence of committee members.

Agenda of the meeting:

- Review of previous year's performance of the committee
- Updates on code of conduct violations
- Discussion on preventive measures

Minutes of meeting:

- The meeting began with a review of performance of previous year and observed the progress in students' behavior.
- The committee discussed the recent incident of code of conduct violations which was a minor incident and the action taken for the same.
- A discussion on preventive measures to reduce the future violation was held. Members agreed to give more awareness about code of conduct.

Action taken report:

- An awareness programme on code of conduct and professional ethics was conducted.

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**CODE OF CONDUCT MONITORING COMMITTEE**  
**Minutes of Meeting**

Date: 21/10/2022

Date: 20/10/2022

Venue: Principal's chamber

Attendees:

1. Dr. Anitha G. Bhat, Chairperson
2. Dr. Moideen Nafseer T.A, Vice chairperson
3. Prof. Pratijna Suhasini G.R, Secretary
4. Prof. Geethalakshmi I.P, Teaching staff representative
5. Mr. Ramesh Nayak M, Non-teaching staff representative
6. Mr. Vijeesh Kumar, Member

Anitha G. Bhat

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Meeting was chaired by Dr. Anitha G. Bhat in the presence of committee members.

Agenda of the meeting:

- Review of previous year's performance of the committee
- Enhancing awareness among students and staff regarding the code of conduct
- Examining the existing policies

Minutes of meeting:

- Members reviewed the previous year performance and satisfied by the activities of the committee.
- Dr. Anitha G. Bhat suggested to enhance awareness about code of conduct among students and newly joined staff.
- Committee members discussed the effectiveness of enforcement of disciplinary measures and ensured the fair and transparent process.

Action taken report:

- Code of conduct orientation programme was conducted for newly joined faculty.

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