



Policy No: MCPMS/F2/260/2017

Date: 08 December 2017

Policy Document of Faculty Development Committee

Objectives of the Faculty Development Committee

- To improve the teaching and learning experience within the college (organizing workshops, seminars, and training sessions).
- To enhance the skills of faculty members. (The focus may be on innovative teaching methods, use of technology in education, student engagement strategies, and assessment techniques).
- To support the professional growth and development of faculty members. (Organizing conferences, inviting guest speakers, facilitating participation in external workshops and conferences).
- To enable faculty members to stay updated with the latest developments in their respective fields and contribute to the advancement of knowledge.
- To ensure that the curriculum is relevant, comprehensive, and equips students with the necessary skills and knowledge.
- To provide mentoring and support to faculty members particularly to those who are new to teaching or in need of guidance.
- To create a supportive environment that encourages collaboration and continuous improvement.
- To ensure and enhance the quality of education and academic programs.
- To maintain high standards of education and meet the expectations of students, regulatory bodies, and other stakeholders.
- Aims to empower faculty members, improve teaching and learning practices, and contribute to the overall growth and development.

Functioning of the Faculty Development Committee

The Faculty Development Committee is typically led by a designated faculty member who serves as the coordinator. This individual may be appointed by the college administration. The committee may also include representatives from various departments within the college.

The Faculty Development Committee identifies the professional development needs through focus groups, individual consultations, or discussions with faculty members. Based on the needs assessment, Faculty Development Committee designs a program plan that outlines the activities and initiatives to be undertaken to address the needs and promote the growth and development. Including workshops, seminars, training sessions, guest lectures, conferences, and other professional development opportunities.

Faculty Development Committee collaborates with the college administration to secure the necessary resources for implementing the program plan. This may involve allocating funds for organizing events, inviting guest speakers, procuring teaching materials, and providing support for research and publication activities. The committee may also explore external funding opportunities or partnerships with other institutions to enhance the available resources.

After each activity, Faculty Development Committee evaluates its effectiveness and gathers feedback from the participants. The evaluation helps the committee assess the impact of the activities, identify areas for improvement, and make necessary adjustments to future programs. The feedback received from faculty members also informs the planning process for future activities.

Faculty Development Committee facilitates collaboration and networking among faculty members through formal and informal interactions. The committee also encourage faculty members to collaborate on research projects, curriculum development initiatives.

Faculty Development Committee maintains records of the activities, attendance, feedback, and outcomes achieved to track the progress and impact of the initiatives. It also serves as a reference for future planning.


Faculty Development Committee engages in a continuous improvement process to enhance its functioning and effectiveness. This involves reflecting on the outcomes of the activities, seeking input from faculty members, staying updated with emerging trends and best practices in faculty development, and adapting strategies accordingly.

By following these processes and practices, the Faculty Development Committee ensures a systematic and organized approach to supporting the professional growth and development of faculty members.

Members of the Faculty Development Committee

Coordinator: Senior teaching staff of Mangala College of Para Medical Sciences to be assigned for the role of coordinator

Members: Teaching staff of Mangala College of Para Medical Sciences to be assigned for the role of member.



PRINCIPAL

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